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INDIAN COUNCIL OF
MEDICAL RESEARCH | NATIONAL INSTITUTE OF
MALARIA RESEARCH

आई.सी.एम.आर.-राष्ट्रीयमलेरियाअनुसंधानसंस्थान
स्वास्थ्यअनुसंधानविभाग,
स्वास्थ्यएवंपरिवारकल्याणमंत्रालय,भारतसरकार
ICMR-National Institute of Malaria Research
Department of Health Research
Ministry of Health and Family Welfare, Government of India

INTERNAL COMMITTEE

As per instructions from the Ministry of Women and Child Development, the Sexual harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013 was enacted in ICMR-NIMR to provide protection against sexual harassment of women in the workplace, for the prevention and redressal of complaints of sexual harassment, and for matters related thereto. The section 4 of the Act specifies that every employer of a workplace should, by an order in writing, create a Committee to be known as the "Internal Committee".

Internal Committee of ICMR-NIMR with Contact Details: -

The IC Committee in the ICMR-NIMR has been re-constituted on 13.06.2023 with following members: ([No. Admn/NIMR/ICC/689/14/2020/Part-II/751](#))

HANDBOOK On Sexual Harassment of Women at Workplace

Sl.No.	Name and Designation	ICC Role	Telephone No	Email ID
1.	Dr. Vineeta Singh, Scientist 'E'	Chairperson	01125307140	vineetas_2000@yahoo.com
2.	Dr. Queen B. Saxena, Ex. DDG (Sr.), ICMR	Member	9717696871	saxenaqb@gmail.com
3.	Smt. Swati Naik, Head and Deputy Director, Human Resources, Centre for Health Research and Development, Society for Applied Studies (CHRD SAS)	Member	9811504886	swati.naik@sas.org.in , swatinaik05@gmail.com

हमारे संस्थान मे आपके हिन्दी पत्रों का स्वागत है।



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Sl.No.	Name and Designation	ICC Role	Telephone No	Email ID
4.	Shri Ravindra Kumar, Director (Retired), Govt. of India	Member	9968094282, 8178041217	ravindra59@gmail.com ,
5.	Dr. Prashant Kumar Mallick, Scientist 'D'	Member	01125307325	pkmmrc@gmail.com , pksingh.nimr@icmr.gov. in
6.	Shri Dinesh Soni, Admn. Officer	Member Secretary	01125307115/114 9560587733	aonimr@gmail.com

Complaint Procedure:

Complaint regarding Sexual Harassment against women can be made either in paper form or by sending e-mail to aonimr@gmail.com. The Act stipulates that aggrieved woman can make written complaint of sexual harassment at workplace to the ICC or to the LCC (in case a complaint is against the employer), within a period of three months from the date of incident and in case of a series of incidents, within a period of three months from the date of last incident. As per the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Rules, 2013, in case the aggrieved woman is unable to make a complaint on account of her physical incapacity, a complaint may be filed inter alia by her relative or friend or her co-worker or an officer of the National Commission for Woman or State Women's Commission or any person who has knowledge of the incident, with the written consent of the aggrieved woman.

Ministry of Women & Child Development launched an online complaint management system titled Sexual Harassment electronic -Box (She-Box) on 24th July, 2017 for registering complaints related to Sexual Harassment at workplace. The She-Box is an initiative to provide a platform to the women working or visiting any office of Central Government (Central Ministries, Departments, Public Sector Undertakings, हमारे संस्थान मे आपके हिन्दी पत्रों का स्वागत है।



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Autonomous Bodies and Institutions etc.) to file complaints related to Sexual Harassment at workplace under the Sexual Harassment of Women at workplace (Prevention, Prohibition and Redressal) Act, 2013.

Once a complaint is submitted to she-Box, it will be directly sent to the Internal Complaint Committee (ICC) of the concerned Ministry/ Department/ PSU/ Autonomous Body etc. having jurisdiction to inquire into the complaint. The She-Box also provides an opportunity to both the complainant and nodal administrative authority to monitor the progress of inquiry conducted by the ICCs.

SHe-Box - Online Complaint Management System (<http://www.shebox.nic.in/>)

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