



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2024/B/5542333
Dated/दिनांक : 24-10-2024

Bid Document/ बिड दस्तावेज़

| Bid Details/बिड विवरण | |
|--|---|
| Bid End Date/Time/बिड बंद होने की तारीख/समय | 14-11-2024 16:00:00 |
| Bid Opening Date/Time/बिड खुलने की तारीख/समय | 14-11-2024 16:30:00 |
| Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से) | 180 (Days) |
| Ministry/State Name/मंत्रालय/राज्य का नाम | Ministry Of Health And Family Welfare |
| Department Name/विभाग का नाम | Department Of Health Research |
| Organisation Name/संगठन का नाम | Indian Council Of Medical Research (icmr) |
| Office Name/कार्यालय का नाम | National Institute Of Malaria Research |
| Item Category/मद केटेगरी | Vehicle Hiring Service - Per Vehicle-Day basis - Sedan; 2022; Local; Plain; 80Kms x 10Hrs; Round Trip , Vehicle Hiring Service - Per Vehicle-Day basis - SUV/MUV; 2022; Local; Plain; 80Kms x 10Hrs; Round Trip , Vehicle Hiring Service - Per Vehicle-Day basis - SUV/MUV; 2024, 2022; Outstation; Hilly; 300Kms x 10Hrs; Round Trip |
| Contract Period/अनुबंध अवधि | 1 Year(s) |
| Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) | 5 Lakh (s) |
| Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष | 1 Year (s) |
| Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है | Yes |
| MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है | Yes |
| Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है | Yes |

| Bid Details/बिड विवरण | |
|---|--|
| Document required from seller/विक्रेता से मांगे गए दस्तावेज़ | Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| Do you want to show documents uploaded by bidders to all bidders participated in bid?/ | No |
| Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया | No |
| Type of Bid/बिड का प्रकार | Two Packet Bid |
| Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय | 2 Days |
| Evaluation Method/मूल्यांकन पद्धति | Total value wise evaluation |
| Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है | Yes |
| Arbitration Clause | No |
| Mediation Clause | No |

EMD Detail/ईएमडी विवरण

| | |
|-------------------|----|
| Required/आवश्यकता | No |
|-------------------|----|

ePBG Detail/ईपीबीजी विवरण

| | |
|-------------------|----|
| Required/आवश्यकता | No |
|-------------------|----|

MII Compliance/एमआईआई अनुपालन

| | |
|-------------------------------|-----|
| MII Compliance/एमआईआई अनुपालन | Yes |
|-------------------------------|-----|

MSE Purchase Preference/एमएसई खरीद वरीयता

| | |
|---|-----|
| MSE Purchase Preference/एमएसई खरीद वरीयता | Yes |
|---|-----|

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of

quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

6. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Vehicle Hiring Service - Per Vehicle-Day Basis - Sedan; 2022; Local; Plain; 80Kms X 10Hrs; Round Trip (120)

Technical Specifications/तकनीकी विशिष्टियाँ

| Specification | Values |
|-----------------------|--|
| Core | |
| State | NA |
| District | NA |
| Zipcode | NA |
| Vehicle Type | Sedan |
| Vehicle Brand | Honda Jazz , Honda Amaze , Maruti Dzire , Honda City , Maruti Ciaz |
| Year of Manufacturing | 2022 |

| Specification | Values |
|---------------------------|---------------|
| Type of Service | Local |
| Type of Terrain | Plain |
| Usage Variant | 80Kms x 10Hrs |
| Trip Type | Round Trip |
| Air Conditioning Required | AC |
| Vintage Km(s) | 0-25,000 kms |
| Fuel Type | CNG |
| Addon(s)/एडऑन | |
| Night Hault | NA |

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Number of Vehicle-Days Required within the Contract Period | Additional Requirement/अतिरिक्त आवश्यकता |
|----------------|---|--|--|---|
| 1 | Md. Rashid Perwez | 110077,National Institute of Malaria Research, Sector-8 Sector-8 | 120 | <ul style="list-style-type: none"> Maximum No. of Vehicle required in a Day/Event : 18 |

Vehicle Hiring Service - Per Vehicle-Day Basis - SUV/MUV; 2022; Local; Plain; 80Kms X 10Hrs; Round Trip (80)

Technical Specifications/तकनीकी विशिष्टियाँ

| Specification | Values |
|-----------------------|---|
| Core | |
| State | NA |
| District | NA |
| Zipcode | NA |
| Vehicle Type | SUV/MUV |
| Vehicle Brand | Maruti Ertiga , Toyota Innova , Toyota Crysta , Mahindra Bolero |
| Year of Manufacturing | 2022 |

| Specification | Values |
|---------------------------|---------------|
| Type of Service | Local |
| Type of Terrain | Plain |
| Usage Variant | 80Kms x 10Hrs |
| Trip Type | Round Trip |
| Air Conditioning Required | AC |
| Vintage Km(s) | 0-25,000 kms |
| Fuel Type | CNG |
| Addon(s)/एडऑन | |
| Night Hault | NA |

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Number of Vehicle-Days Required within the Contract Period | Additional Requirement/अतिरिक्त आवश्यकता |
|----------------|---|--|--|--|
| 1 | Md. Rashid Perwez | 110077,National Institute of Malaria Research, Sector-8 Sector-8 | 80 | <ul style="list-style-type: none"> Maximum No. of Vehicle required in a Day/Event : 8 |

Vehicle Hiring Service - Per Vehicle-Day Basis - SUV/MUV; 2024, 2022; Outstation; Hilly; 300Kms X 10Hrs; Round Trip (10)

Technical Specifications/तकनीकी विशिष्टियाँ

| Specification | Values |
|-----------------------|---|
| Core | |
| State | NA |
| District | NA |
| Zipcode | NA |
| Vehicle Type | SUV/MUV |
| Vehicle Brand | Maruti Ertiga , Toyota Fortuner , Toyota Innova , Toyota Crysta |
| Year of Manufacturing | 2024 , 2022 |

| Specification | Values |
|---------------------------|-------------------|
| Type of Service | Outstation |
| Type of Terrain | Hilly |
| Usage Variant | 300Kms x 10Hrs |
| Trip Type | Round Trip |
| Air Conditioning Required | AC |
| Vintage Km(s) | 25,000-50,000 kms |
| Fuel Type | CNG |
| Addon(s)/एडऑन | |
| Night Hault | Yes |

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Number of Vehicle-Days Required within the Contract Period | Additional Requirement/अतिरिक्त आवश्यकता |
|----------------|---|--|--|---|
| 1 | Md. Rashid Perwez | 110077,National Institute of Malaria Research, Sector-8 Sector-8 | 10 | <ul style="list-style-type: none"> Number of Night hault required within the Contract period : 5 Maximum No. of Vehicle required in a Day/Event : 1 |

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

- Experience Certificate for the supply of the same to any Govt/ PSU/ any renowned private organisation along with Supply/ Purchase Order.
- If the agency is registered under MSME or NSIC, then EMD exemption certificate needs to be enclosed.
- Generic**

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

- Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

1. Bidder should have minimum 5 commercial vehicles registered.
2. Bidder should have 2 contract of current financial year amount of Rs.2.5 lakh each contract. Bidder is required to submit acceptance letter for terms and condition as mentioned below.

Terms and Conditions of the vehicle contract

1. Commercial Vehicle Registered in the name of the Service Provider firm only and they should be in good running condition and should not be registered earlier than the January, 2022 and possessing all valid documents(s) like Registration certificate, up-to-date Pollution under Control Certificate, etc. in original. The vehicles should not have run for more than 25,000 K.Ms. at the time of deployment. The status will be checked before deployment of the vehicles. The drivers should have a valid driving license.
2. List of vehicles owned by the Agency and list of clients to be provided with the tender documents. The garage of Services Provider should be located within a radius of 8 Kms. From NIMR, where from Vehicles are to be deployed. Preference will be given to the service provider located nearest to NIMR to avoid expenditure on dead mileage and save time.
3. The duty point/mileage and time will be counted from NIMR Dwarka or any other place as intimated from time to time. This may be noted that the mileage and time will not be considered from Garage to Garage.
4. The contract will be initially for a period of One Year, which may be extended further for a period of one year on the same terms & conditions, provided the services are found to be satisfactory.
5. The payment will be made to the Service Provider after deduction of applicable taxes directly in their account through NEFT/RTGS only and the payment will be made directly by the NIMR.
6. Payment Condition: the cost of service quoted by the service provider shall cover all aspects of service delivery and include all the components of salary/wages (minimum wage, insurance, PF, ESI, etc.) and taxes, as applicable. (b) The payment shall be made as per the financial quotes submitted by the service provider and accepted by the Buyer.
7. No payment shall be made against the bill pertaining to journey, where any complaint with regard to the quality of the car driver behaviour is received from the user. In this regard the decision of NIMR shall be final and binding on the Service Provider.
8. The charges are inclusive of CNG/fuel/lubrication/repair and maintenance of vehicles, wages of drivers, GST, uniform and insurance of vehicles etc. However, parking charges and MCD toll tax and other toll charges, if any paid by the agency will also be reimbursed by the NIMR on submission of Receipts in Original.
9. Penalty etc. imposed by the traffic police/department will not be paid by the NIMR.
10. The Services Provider will be required to submit the - Receipt bills by affixing revenue stamp in duplicate along with the duty slip in the format prescribed by NIMR.
11. Detaining the vehicles for own reasons during outstation duty as well as station or disappearance of the Driver from duty causing undue detention of an

Officer may entail proportionate deduction or non - payment for journey performed, as the case may be.

12. The Driver should have valid Driving License (Commercial/LMV) with more than 3(Three) years' experience and be fully conversant with the routes in the Delhi and NCR. The service provider should submit a copy of the ID and residence proof of the Driver deployed by the Agency. The driver of the vehicles so provided must follow traffic rules and other regulations prescribed by the Government. The Driver should wear proper uniform and be provided with Mobile Phone by the Service Provider Firm/Agency. Once the driver deployed in NIMR for duty, he has to follow the instructions of the NIMR officer authorized to control the deployment of vehicles. The owner shall be responsible for any misbehaviour / misconduct, like negligence in performing duty, leave the NIMR premises without prior permission. The Service Provider has provided a police verification certificate in respect of the Drivers and also to submit an affidavit that no criminal case is either pending or contemplated against the Driver.
13. Vehicles, if required should also be provided at short notice. The Service Provider should be able to provide Vehicles at odd hours and holidays also, if required by the NIMR. The vehicles should be maintained in good conditions all the time. The vehicles shall be properly insured by the Service Provider and shall carry necessary fitness certificate from the concerned authority including the pollution control certificate required from time to time.
14. In case of breakdown of the vehicle, the agency should be able to provide a nother vehicle immediately and no expense towards break down shall be borne by the NIMR.
15. The Service Provider shall always be available on his direct telephone/mobile (office as well as residence/Mobile).
16. The Service Provider shall also submit their GST, and PAN Card Number. IT Return for last 3 years.
17. For each and every vehicle, the driver is required to maintain vehicle Log Book, i.e. details journey performed during the day since morning to last duty separately and the entries to be got verified. The Log Book will have to be shown to the Administration from time to time. The signature of the user should be taken by Driver.
18. if the vehicles delayed for any duty not reach the venue in time, a penalty of Rs. 500/- per day per vehicles may be levied on the Service Provider and the same shall be deducted from bills.
19. In case of any accident or any other contingency, and claim arising out of it shall be borne by the Driver/Services Provider only and no claim, whatsoever, shall be borne by NIMR. Compensation and connected expenses, etc., in case of any unforeseen casualty shall also be borne by the Service Provider.
20. Any Service Provider who is already providing vehicles on hiring basis to any other Ministry/Department of Central Govt., will be preferred, and, if so, the details thereof may also be furnished along with quotations by Service Providers.
21. NIMR reserves the right to accept or reject the tender in full or in part without assigning any reason thereof.
22. In case of any dispute arising in respect of the tender, the same shall be resolved through arbitration by an Arbitrator appointed by the Director, NIMR

and the decision /award by such Arbitrator shall be binding on the Service Provider.

23. NIMR also reserve the right to split the order among more than one vehicle to get the optimum services for the NIMR.
24. All disputes will be subject to the jurisdiction of the appropriate Courts situated in Delhi only. Further, the contract will be governed by the appropriate laws of the country which are in force from time to time.
25. In case of failure to comply with the above stipulations, action will be taken against your firm as deemed fit and same will be intimated to GeM.
26. Vehicle should be of Taxi type (commercial). No private vehicle is allowed.
27. No additional charges will be paid for Air Conditioner.
28. The service provider shall be personally responsible for any theft. Misconduct and/or disobedience on the part of drivers so provided by him.
29. The driver should not be under influence of liquor or any other intoxicants or smoke while on duty. In the event of such happenings, the driver will have to be removed from services and any damages caused by such contractor's employees will be totally borne by the contractor.
30. This contract can be terminated by the contractor by giving 30 days clear notice. However, the authority (ICMR-NIMR) reserves the right to terminate the contract without assigning any reason.

Signed _____

Signed _____

For and on behalf of the ICMR-NIMR
If of the M/s

For and on behalf

Name:

Name:

Position:

Position

Date:

Date:

In the presence of Witnesses
In the presence of Witnesses

In the presence

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and

conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाही का आधार होगा।

---Thank You/धन्यवाद---